

Our Ref: BSN/KON

10 September 2014

ALL PARENTS

Re: Open Evening - Tuesday 7 October 2014 *EARLY CLOSE - 1.00pm

I would like to give you advance warning of the fact that it is our **Open Evening on Tuesday 7 October 2014.**

In order for staff to prepare for this very important event, and in recognition of the fact that many children come back to help us in the evening, we shall be closing at 1.00pm.

Pupils who are entitled to receive Free School Meals will be able to collect a lunch prior to leaving school.

Yours sincerely

Ben Stitchman

Mr B Stitchman
Head Teacher