

## SANCTION - Appendix 3

It is vital that pupils understand that actions have consequences and unacceptable behaviour will not be tolerated and they understand that **'no-one has the right to disrupt another pupil's learning'**.

All staff should take responsibility for challenging unacceptable behaviour both in and outside of the classroom and following through by ensuring the Red, Amber, Green Referral process and the School Detention System is used fully.

Any member of staff can put pupils into School Detention (non-classroom behaviours) but only HoH can make the decision to place a child in isolation. Only the Head Teacher, in consultation with HOH, can make the decision to exclude a pupil.

The table below provides some guidance on actions and most likely corresponding sanctions, however incidents are and will continue to be treated on an individual basis.

SANCTIONS			
BEHAVIOUR	SANCTION	By WHOM	Communication
<b>Classroom Based Behaviours</b>			
<ul style="list-style-type: none"> <li>• Low level disruption to teaching and learning</li> <li>• Homework – missed hw on more than one occasion</li> <li>• Inadequate work or poor effort on more than one occasion</li> <li>• Lack of equipment on more than one occasion</li> <li>• Low level bullying i.e. pupils name calling (one off incident), friends falling out</li> <li>• Vandalism of property e.g. minor defacing of text book</li> <li>• Minor verbal abuse towards another pupil</li> </ul>	Departmental sanctions (might include): <ul style="list-style-type: none"> <li>• Verbal warning</li> <li>• Moving seats</li> <li>• Break/ lunch detention</li> <li>• Individual staff detention</li> <li>• Departmental detention</li> </ul>	Classroom teacher	Green referral to CLdr and HOH (for info)
<ul style="list-style-type: none"> <li>• Missed departmental detention</li> <li>• Repeated lateness to lesson</li> <li>• Amber disruption to teaching and learning i.e. pupil(s) continually</li> </ul>	<ul style="list-style-type: none"> <li>• Departmental after school detention</li> <li>• Departmental report</li> <li>• Phone call home</li> </ul>	Curriculum Leader	Amber referral to CLdr and HOH (for info)

trying to disrupt the lesson and blatantly refusing to follow teacher instructions			
<ul style="list-style-type: none"> <li>Red disruption to teaching and learning i.e. pupil(s) continually trying to disrupt the lesson and blatantly refusing to follow teacher instructions</li> </ul>		Any member of staff	Red referral to HOH and CLdr
<b>Non-classroom Based Behaviours</b>			
<ul style="list-style-type: none"> <li>Low level bullying i.e. pupils name calling (one off incident), friends falling out</li> <li>Vandalism of property e.g. minor defacing of school property</li> <li>Minor verbal abuse towards another pupil</li> <li>Inappropriate uniform</li> </ul>	<p>Might include:</p> <ul style="list-style-type: none"> <li>Whole School detention</li> <li>isolation</li> </ul>	Any member of staff/HOH	Green referral to HOH
<ul style="list-style-type: none"> <li>Amber bullying (this might include a repeated incident of bullying or a more serious incident of bullying i.e. two or more children ganging up against another child)</li> <li>Amber damage to property e.g. wilfully defacing school buildings/property</li> <li>Amber verbal abuse of pupils e.g. swearing or using threatening or offensive language towards other pupils</li> <li>Amber rudeness i.e. pupils answering back or using unacceptable or offensive language towards staff</li> <li>Amber internal truancy/external truancy</li> </ul>	<ul style="list-style-type: none"> <li>Isolation</li> <li>Fixed Term Exclusion</li> </ul>	Any member of staff/HOH	Amber referral to HOH
<ul style="list-style-type: none"> <li>Red bullying (this might include a very serious incident of bullying or continued bullying where the victim has suffered for a prolonged period)</li> <li>Red damage to property e.g. serious and wilful damage to school</li> </ul>	<ul style="list-style-type: none"> <li>Isolation</li> <li>Fixed Term Exclusion</li> <li>Permanent Exclusion</li> </ul>	Any member of staff /HOH	Red referral to HOH

<p>buildings/property</p> <ul style="list-style-type: none"> <li>• Red verbal abuse of pupils e.g. swearing or using threatening or offensive language towards other pupils in a very aggressive manner, where the pupil is not calming down or stopping</li> <li>• Red rudeness / red verbal abuse i.e. pupils swearing directly at a member of staff</li> <li>• Red racist incident</li> <li>• Red smoking</li> <li>• Red physical assault against an adult</li> <li>• Red sexual misconduct</li> <li>• Red drugs/alcohol</li> </ul>			
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